



Friday, 20 June 2025

## Regular Visit Consent

Dear parents/carers

Following consultations with the Local Authority, we are writing to inform you of a change to our processes for off-site activities from September 2025 onwards. We are not required to send out a DCMI consent form for you to complete each time we take children off-site.

We will inform all parents by letter or text and give notice that we are taking children off-site, we will provide the date, venue, departure and return times, and an overview of the activities that children will be undertaking for each off-site visit.

We will still send specific consent forms in the following circumstances:

- For residential (overnight trips)
- For trips that run significantly longer than the office opening hours (for example Young Voices)
- For trips that take place on a weekend
- For trips that involve adventurous activities

Attached is an RVC (Regular Visit Consent) form, this will be used for the 25/26 academic year for your child. Please complete the information required and return to your child's class teacher at your earliest convenience.

Kind regards,

Mr N Harris  
Headteacher

**Sarah Lathlane - Executive Headteacher**  
**Neil Harris – Head of School**

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