



Thursday, 19 December 2024

Dear Parents and Carers,

Thank you for your patience in awaiting an update on both the Year 3 class teacher position and pupil progress and review meetings. As you will be aware, Miss McGinty has been absent due to illness over the past half term. She has decided not to return to Castle Hills after the Christmas holidays. We would like to thank Miss McGinty for her time at Castle Hills and wish her the very best in the next stage of her career.

I am pleased to announce that Mr Clayton will continue to teach Year 3 until the end of the academic year. He has settled into life at Castle Hills extremely well and his positivity and enthusiasm for both teaching and the class are clear to see.

Year 3 pupil progress and review meetings will be held on Thursday 16th January between 1.00pm and 6.00pm in the meeting room. Please complete the attached form and we will endeavour to provide your requested appointment time. If you are unable to attend on 16th January, please contact Mr Clayton to arrange a suitable alternative.

As always, we thank you for your continued support and Happy Christmas.

Yours sincerely,

Mr N Harris

Head of School

Sarah Lathlane - Executive Headteacher
Neil Harris – Head of School

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I would like to request the following appointment:

1) Child's Name _____ class _____

*Indicate number of appointments within each time scale. **Appointments are strictly 10 minutes in duration.***

- 1pm – 1:30pm 1:30pm – 2pm 2pm – 2:30pm 2:30pm – 3pm
 3pm – 3:30pm 3:30pm – 4pm 4pm – 4:30pm 4:30pm – 5pm
 5pm – 5:30pm 5:30pm – 6pm

Signed _____ (parent/guardian)

Appointment times: (to be completed by class teacher and returned to parents/carers via pupil)

Thursday 16th January

1) Child's Name	Time
Teacher	Class
