



Friday, 27 September 2024

Progress and Performance Review Meetings
Wednesday 23rd October

Dear Parents and Carers,

On Wednesday 23rd October we will be holding whole school Progress and Review meetings. This is an opportunity to find out how your children are progressing in school. All reviews will take place in the school hall and appointments will be available throughout the afternoon, between **1pm & 7pm**. Seating will be available in the hall and pupils are not required to attend the meeting.

It is very important that our families take advantage of this opportunity, therefore, if you are unable to attend or you have concerns about attending, we strongly encourage you to contact your child's class teacher so alternative arrangements to meet can be discussed.

To book an appointment, please complete the attached form.

Yours Sincerely,

Mr N.Harris
Head of School

Sarah Lathlane - Executive Headteacher
Neil Harris – Head of School

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I would like to request the following appointment(s) – ***please complete one form for all children within the same family and return with the eldest child.***

1) Child's Name _____ class _____

2) Child's Name _____ class _____

3) Child's Name _____ class _____

4) Child's Name _____ class _____

Indicate number of appointments within each time scale. Appointments are strictly 10 minutes in duration.

1pm – 1:30pm 1:30pm – 2pm 2pm – 2:30pm 2:30pm – 3pm

3pm – 3:30pm 3:30pm – 4pm 4pm – 4:30pm 4:30pm – 5pm

5pm – 5:30pm 5:30pm – 6pm 6pm – 6:50pm

Signed _____ (parent/guardian)

Appointment times: (to be completed by class teacher and returned to parents/carers via pupil)

Wednesday 23rd October 2024

1) Child's Name _____ Time _____

Teacher _____ Class _____

2) Child's Name _____ Time _____

Teacher _____ Class _____

3) Child's Name _____ Time _____

Teacher _____ Class _____

4) Child's Name _____ Time _____

Teacher _____ Class _____