

Thursday, 18 April 2024

## Dear Parents/Carers,

We have taken the decision to streamline our branded uniform ordering process by moving to a fully online system, where parents can order directly from the supplier.

This will mean that orders can be placed as soon as they are made, rather than waiting for us to process them once a month, due to requiring a minimum order amount.

We will update you with full details of the new process once this is up and running.

In order for us to move forward with online ordering, we need to sell the small amount of stock we hold within school first. The table below gives information of our current stock levels. If you would like to purchase any of the items listed below, please contact the office for us to assign the payment item on ParentPay for you.

All uniform has been removed from ParentPay for the time being, to avoid orders that we can no longer process.

Yours sincerely,

## Mr N Harris Head of School

| Item       | Size            | Quantity |
|------------|-----------------|----------|
| Sweatshirt | 22" 3-4 years   | 2        |
| Sweatshirt | 24" 4-5 years   | 3        |
| Sweatshirt | 26" 5-6 years   | 5        |
| Sweatshirt | 28" 7-8 years   | 1        |
| Sweatshirt | 32" 11-12 years | 1        |
| Sweatshirt | 34" 13 years    | 2        |
| Sweatshirt | 36" small adult | 1        |
| Cardigan   | 22" 3-4 years   | 8        |
| Cardigan   | 24" 4-5 years   | 5        |
| Cardigan   | 26" 5-6 years   | 3        |
| Cardigan   | 30" 9-10 years  | 2        |
| Polo Shirt | 24" 4-5 years   | 3        |

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